

Role Overview	
Job title	Women's Team Media Intern (Volunteer)
Department:	Media
Location:	As Required
Reporting Line	Head of Media
Hours of Work	Matchdays and one day a week
Salary	Volunteering

Role Summary
<p>The Women's Team Media Intern for Bristol Rovers will closely work with the Club's Communications team and Women's Media Officer to help support the media output of Bristol Rovers Women FC.</p> <p>The primary focus for the candidate will be to promote the Women's team through social media and the website. They may be required to provide reports on games, conduct interviews, share posts on social media and capture.</p> <p>Experience of any of the following skills would be advantageous: Photography, Videography, Editing, Graphic Design, Writing Sports Copy.</p> <p>Matchday responsibilities will encompass the above while supporting with other duties pertaining to the team during the one-day-a-week schedule.</p>
Key Roles
<ul style="list-style-type: none"> • Work with the Women's Media Officer to plan, execute and deliver engaging content for Bristol Rovers Women. • Attend fixtures to cover Bristol Rovers Women games for official Club channels • Commit to continual improvement and ensuring the Club's output is engaging, innovative and of the highest standard • Write articles about the Women's game for Website and Matchday Programme • Any other reasonable duties <p>This role description sets out the key outcomes required. It does not specify in detail the activities required to achieve these outcomes. As a term of your volunteering, you may reasonably be expected to perform duties of a similar or related nature to those outlined in the role description.</p>
Person Specification
Skills, Knowledge, Qualifications & Experience Required/ Desirable
<ul style="list-style-type: none"> • Excellent written and verbal communication skill • Commitment to creating first-class, accurate and engaging content • Ability to produce high level imagery through Adobe Photoshop • Ability to take photography and videography • Ability to manage the Club's website CMS and write articles • Ability to respond and react to deadlines that arise at short notice • A willingness to take on and learn new tasks and skills • Highly trustworthy with confidential information
Personal Qualities/Attributes
<ul style="list-style-type: none"> • Personal Qualities/Attributes • Hardworking and enthusiastic • Excellent organisational skills and attention to detail • Reliable and committed • Ability to work independently and as part of a team • Able to communicate effectively • Excellent team player



BRISTOL ROVERS
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Safeguarding Statement

Bristol Rovers FC Football Club is committed to safeguarding the welfare of children and young people and expects all staff and Volunteers to endorse this commitment. This post requires an Enhanced Disclosure and Barring Service Check (DBS) as such it is exempt from Rehabilitation of Offenders Act (1974). Therefore, all convictions including spent convictions that have not been subject to filtering by the DBS should be declared". Relevant information and / or documents will be distributed as part of the recruitment process.

Equality, Diversity and Inclusion

Bristol Rovers FC Football Club's commitment to Equality, Diversity and Inclusion is to confront and eliminate discrimination whether by reason of age, gender, gender reassignment, sexual orientation, marital status or civil partnership race, nationality, ethnicity (race), religion or belief, ability or disability, pregnancy or maternity and to encourage equal opportunities (Protected Characteristics, Equality Act 2010).

Employees of Bristol Rovers FC Football Club must ensure a positive commitment towards equality, diversity and inclusion by treating others fairly and not committing any form of direct or indirect discrimination, victimisation or harassment of any description and to promote positive working relationships between all internal and external stakeholders.

How to Apply

Interested applicants should apply by submitting their CV and Cover Letter by emailing to recruitment@bristolrovers.co.uk.

Application Closing Date Fri 25 July

Start Date August 2025